

POSITION DESCRIPTION

Title: Journeyman Carpenter
Department: Construction
Reports to: Site Supervisor
Revision Date: May 2017

Position Classification: **Exempt (Salary)** **Non-Exempt (Hourly)**
 Full Time **Part Time**

Responsibilities:

Core Responsibilities

- Provide carpentry services (framing and finish) at a Journeyman level
- Run jobs with minimal supervision with the ability to supervise a team on larger projects
- Read, interpret and work from blueprints, drawings, sketches and other specifications on a variety of structures related to the construction project
- Supervise and instruct Carpenter Apprentices and labourers
- Work with sub-trades in completing all projects
- Maintain a professional relationship with clients
- Complete required administrative duties
- Prepare layouts in conformance to building codes using measuring tools
- Fit and install trim items such as doors, stairs, moulding and hardware

Company Policies & Procedures

- Be compliant with all company policies & procedures, and Employee Handbook standards
 - Wear approved Abstract shirts and safety apparel
 - All Abstract sites are smoke, drug and alcohol free
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Skills/Abilities:

- Journeyman level skills in framing and finishing carpentry
 - Journeyman level skills in foundation work and flatwork forming
 - Proven ability to read and work from blueprints, including project layout
 - Cabinet maker skills desirable
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- Tile, drywall, plumbing, and electrical skills desirable
- Well-developed organizational and communication skills
- Computer literacy to include basic Microsoft office skills and ability to touch type 20 wpm

Experience:

- At least three years carpentry experience; 3rd or 4th year apprentice may be considered
- Must have experience in concrete, form work, finishing and general carpentry
- Demonstrated experience in residential framing, finishing and general carpentry, and concrete formwork

Attributes:

- Must adhere to the safety standards of the company
- Must have a vehicle and own tools
- Must enjoy challenging work and be a team player
- Must be willing and able to climb and work at heights
- Must own all hand tools and basic power tools
- Three years of experience in high-end custom residential building preferred
- Possesses a high degree of attention to detail
- Able to perform work without supervision
- Willing to take a supervisory role on the job site from time to time
- Clean driving record
- Capable of working in a dynamic, fast-paced environment

Work Schedule:

The Journeyman Carpenter works a flexible schedule of full-time work and is required to be available on short notice in the best interest of the construction clients outside of normal business hours on occasion. There are requirements to travel when appropriate, as well as working both evenings and weekends when appropriate and beneficial to their job responsibilities.

Limitations & Disclaimer:

The above position description is meant to describe the general nature and level of work to be performed by the individual in the position. It is not intended to be construed as an exhaustive list of all knowledge, skills, abilities, responsibilities, duties, physical job demands, and working conditions associated with the position.