



CONSTRUCTION PROJECT COORDINATOR

Victoria, BC

Abstract Developments is a leading Builder/Developer with more than 18 years' proven experience in Greater Victoria. We pride ourselves on our commitment to delivering the finest homeowner experience through our exemplary design, quality, and true passion for what we do.

For more information, visit: www.abstractdevelopments.com

On behalf of our clients, Abstract Developments, we are seeking an enthusiastic Construction Project Coordinator to join their growing team.

This is an outstanding opportunity for a highly motivated individual to help deliver speculative multi-family and custom homes to an ever-increasing base of customers, and in turn deliver direct, measurable revenues to the company.

The Construction Project Coordinator is a personable and insightful professional with an excellent understanding of project management and estimating, preferably experienced in multi-family residential projects. The right candidate will assist Construction Management and Development teams in all aspects of customer relations, construction planning and project management while ensuring projects are completed on time, on budget, and within quality and regulatory parameters. Typically, this person will report to the Construction Project Managers and will be involved in multiple projects concurrently, overseeing tender calls, requests for information, change management, quality control, quantity take-offs, attend design meetings and trade meetings.

Are you an passionate about construction project coordination and are you a self-starter with excellent attention to detail? Are you adept at identifying and resolving obstacles along the path to achieve the successful completion of on-time projects? Are you able to inspire those around you to work together towards a common goal? If so, we'd like to hear from you!

We offer compensation based on competitive base salary.

Contact:

If this opportunity sounds like a good fit for you, please submit a covering letter, resume, and salary expectations to careers@tallsky.ca.

We thank all applicants; however, only those selected for further consideration will be contacted.